



# Audit report: Crucial Training Options Pty Ltd

RTO number:	N/A
CRICOS number:	N/A
Date/s of site visit:	N/A
Date report created:	26/10/2021

## Provider details

Provider's legal name:	Crucial Training Options Pty Ltd
Trading name/s:	N/A
RTO number:	N/A
CRICOS number:	N/A

## Audit team

Lead auditor:	David Love
Auditor/s:	N/A

## Audit details

Application number/s:	INTVET0002844
Audit number/s:	AUDREC0011383
Audit reason/s:	Application - Initial
Date of opening meeting/discussion	27/08/2021
Date of closing meeting/discussion	27/08/2021
Provider's contact for audit:	Carol Brosi Burke Chief Executive Officer Email: admin@crucialtraining.com.au Ph: 0492005978
Address/es of site/s visited (if applicable):	N/A

## Summary of audit findings

### Audit finding: Compliant

Report completed by: David Love

Practice	Standards for RTOs	Finding
Training and Assessment	1.1, 1.2, 1.3, 1.5, 1.6, 1.8, 1.13, 1.14, 1.16	Compliant
Marketing/Recruitment Practices	4.1	Compliant
Enrolment	5.1, 5.2, 5.3	Compliant
Support and Progression	1.7	Compliant
Completion	3.2	Compliant
Regulatory Compliance / Governance	7.1, 7.2, 7.5, 8.1	Compliant

\*Indicates a non-compliant clause

## Background

Summary of provider and management structure:

- Crucial Training Options is a joint venture between Community Resource Unit (CRU) and Staffing Options.
- The Community Resource Unit however has a Board of Directors and it has delegated responsibility for its engagement in the operations of the RTO to Margaret Rodgers (Director).
- Carol Brosi Burke CEO of Staffing Options will be the Director the operations for the RTO
- At start up the RTO will employ an RTO manager, one administrative support officer and two trainers on contract basis.

Suburb and state of all delivery sites:

- South Brisbane, QLD.

Third party usage:

- Not intended.

Core clients/target groups:

- Experience workers
- Individuals seeking to enter disability and community services sectors.

Training Revenue (Funded or fee for service):

- All training is to be provided on a fee for service basis.

Intended enrolments for first 12 months (total)

- 435.

In preparing the audit report, consideration has been given and reference made, where relevant, to:

- information provided directly by Crucial Training Options Pty Ltd to ASQA
- information provided to ASQA's auditors and documentation reviewed during the teleconference with Crucial Training Options Pty Ltd conducted on 27 August 2021.

## Training products sampled

<b>Training Products</b>	<b>Mode/s of delivery/assessment*</b>	<b>Current enrolments</b>
<i>CHC33015 Certificate III in Individual Support</i>	Face to face	0
<i>CHC52015 Diploma of Community Services</i>	Face to face	0
<i>HLTAID011 Provide First Aid</i>	Face to face	0
<i>HLTAID009 Provide cardiopulmonary resuscitation</i>	Face to face	0

\*Apprenticeship, Traineeship, Face to face, Distance, Online, Workplace, Mixed, Other (specify)

## Interviewees

Name	Position	Training products
Margaret Rodgers	Director	CHC33015, CHC52015, HLTAID011, HLTAID009
Carol Brosi Burke	CEO	CHC33015, CHC52015, HLTAID011, HLTAID009
Joel Stevens	RTO Manager	CHC33015, CHC52015, HLTAID011, HLTAID009
Danielle Mason	Initial RTO manager at time of application	CHC33015, CHC52015, HLTAID011, HLTAID009
Bridget Wickert	Trainer/Assessor	CHC33015, CHC52015
Judith Sattler	Trainer/Assessor	HLTAID011, HLTAID009
Sally Tansley	Consultant	N/A

## About this Report

This report details findings against the *Standards for Registered Training Organisations (RTOs) 2015* (Standards for RTOs). If non-compliance has been identified, this report describes evidence of the non-compliance.

## Areas of non-compliance and action required

Not applicable.